



Community Development Department
 14000 City Center Dr., Chino Hills, CA 91709
 (909) 364-2740 Fax (909) 364-2795
 www.chinohills.org

EQUESTRIAN AND LARGE ANIMAL PERMIT APPLICATION & PROCEDURES

This application is required for any equestrian and large animal keeping uses or businesses within the Equestrian Large Animal Overlay District (Reference Municipal Code Chapter 16.33 Equestrian and Large Animal Overlay District). Equestrian and Large Animal permits are intended to preserve the City's equestrian heritage while establishing standards to ensure that the number of animals on a property and associated uses and operations do not create a negative impact on the environment and the surrounding community.

Please select appropriate permit(s)

- Equestrian and Large Animal Keeping Permit (K)
- Equestrian and Large Animal Business Permit (B)
- Equestrian and Large Animal Use Permit (EUP)
- Grazing Permit (GP)

PROJECT INFORMATION

Address/Location: _____
 Zoning: _____ Overlay District: _____
 Assessor Parcel Number (APN): _____ Tract & Lot No.: _____
 Owner: _____ Phone No.: _____ Email: _____
 Owner Mailing Address: _____

APPLICANT INFORMATION

Applicant: _____ Phone No.: _____ Email: _____
 Applicant Mailing Address: _____

The Home Owner Association has been notified: Yes Not Applicable _____ (applicant initials)

By signing, I CERTIFY THAT I am (choose one)

- Legal owner(s). All owners must sign as their names appear on the land deed.
- Corporate Officer(s) empowered to sign on behalf of the corporation.
- Owner's legal agent having Power of Attorney for this action, (a certified Power of Attorney document must accompany form).

I certify under penalty of perjury that the foregoing is true and correct.

 Signature Date Name (Please Print)

For City Use Only

Equestrian Permit No.	Date	Fee Taken	Received By
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SUBMITTAL REQUIREMENTS:

- Application Fee: Refer to the Community Development Fee/Deposit Schedule for application fee amounts. Submittal date is determined as the day when fee is paid. (No fee required for Large Animal Keeping Permit)
- One (1) 11"x17" size plan (including dwelling unit(s) on or within 100 feet of proposed animal keeping, proposed animal business sites, existing and proposed structures and area of pasturing if applicable).
- Written proposed inventory of number of horses and other large animals and types.
- Clean Water Equestrian Stewardship Program Certificate of Compliance or last inspection sheet.
(If you are not in the Equestrian Stewardship Program please contact Nisha Wells at (909) 364-2835).

ADDITIONAL REQUIREMENTS:

Equestrian and Large Animal Business Permit (B)

- Impact Studies for New or Expanded Equestrian and Large Animal Keeping Businesses (including Traffic and/or Noise) may be required if deemed reasonably necessary by the Community Development Director.

Equestrian and Large Animal Use Permit (EUP)

- Impact Studies for New or Expanded Equestrian and Large Animal Use Permit Operations (including Traffic and/or Noise) may be required if deemed reasonably necessary by the Community Development Director.

ADDITIONAL FEES:

Impact Studies for New or Expanded Equestrian and Large Animal Business or Use Permit Operations: If deemed reasonably necessary by the Community Development Director, Impact Studies such as Traffic and/or Noise may be required, and fees for such studies will be determined at a later date during the application process.

APPLICATION PROCESSING:

Equestrian and Large Animal Keeping (K):

An Equestrian and Large Animal Keeping Permit is required for all equestrian and large animal keeping activities that do not possess either an Equestrian and Large Animal Use Permit or an Equestrian and Large Animal Business Permit. Commercial operations are not permitted with an Equestrian and Large Animal Keeping Permit.

Equestrian and Large Animal Business Permit (B):

An Equestrian and Large Animal Business Permit is required for all public and commercial equestrian and large animal operations within the City. This permit shall be in lieu of the home occupation permit and will also serve as an Animal Keeping Permit and a Use Permit. A City business license will still be required in addition to the Equestrian and Large Animal Business Permit. A sign permit will also be required for any signs proposed. The Equestrian and Large Animal Business Permit will be reviewed through the public hearing process conducted by the Community Development Director as it is a public/commercial land use within a residential zone.

Equestrian and Large Animal Use Permit (EUP):

The Equestrian and Large Animal Use Permit is required for the purpose of conditionally permitting more than the maximum animals per lot by right, or conditionally permitting certain types of animals not permitted by right. Applications for Equestrian and Large Animal Use Permits may be submitted only for those uses specified as EUP uses. If the proposed use does not comply with applicable development standards, a separate variance application shall be filed. The Equestrian and Large Animal Use Permit and variance

applications may be process concurrently. The Equestrian and Large Animal Use Permit will be reviewed through the public hearing process conducted by the Community Development Director.

Grazing Permit (GP):

A Grazing Permit is required for over 100 large animals (other than cattle) or over 49 cattle grazing on public and private open space land and vacant, undeveloped lots.

Note: Please refer to Chapter 16.33 Equestrian and Large Animal Overlay Table 1 within City of Chino Hills Municipal Code for uses and permits required.

Note: Please refer to Equestrian and Large Animal Overlay Area Map adopted by City Council on April 8, 2014 for designation of level.

Within 30 days after the submittal date, a letter will be sent to you to notify whether your application is deemed complete. Your application will be scheduled for a public hearing within 60 days of being deemed complete for permits requiring a public hearing.