



Community Development Department
14000 City Center Dr., Chino Hills, CA 91709
(909) 364-2740 Fax (909) 364-2795
www.chinohills.org

DEMOLITION REQUIREMENTS

No building or structure shall be demolished without first obtaining a permit.

Demolition Permits will only be issued to Licensed Wrecking Contractors (C-21) or General Engineering Contractors (Class A). A notarized letter from the property owner of record or a copy of the signed contract indicating that the contractor has been hired to perform the demolition is required with the application submittal.

SUBMITTAL REQUIREMENTS

- (2) copies** of a scaled and fully dimensioned site plan showing all property lines. Use 1/8" for scale.
- Property owner's name, address, lot, tract and assessor parcel number on plans

ADDITIONAL INFORMATION

At the time the applications are approved, a pre-demolition inspection should be scheduled by the applicant by calling (909) 364-2790. If conditions 1-9 are not met when the inspector goes to do the pre-demolition inspection, a re-inspection fee will be charged before another pre-demolition inspection is scheduled.

1. The structure must be accessible and vacant (no dogs or other animals).
2. Demolition applicant(s) are required to submit a Waste Management Plan (WMP).
3. The Utilities (except water service) must be shut off and all meters removed.
4. The telephone and electrical wires must be cut.
5. The sanitary sewer shall be capped and staked within 5' of the property line. Water service must be provided to the property for dust control during demolition.
6. The site must be enclosed with a construction fence and accessible for pre-demolition inspection. Adjacent property driveway visibility must be maintained by removal of screening a minimum of 10 feet from curb face by 10 feet of street frontage.
7. A pest certificate or statement from an extermination company must be submitted stating that the dwelling(s) are free from roaches and rodents.
8. There must be a portable toilet on the site.
9. The construction site must have a weatherproof sign posted on each gate with the construction hours, telephone number, and an emergency telephone number of responsible party for the construction site.
10. The applicant will provide the city with a report from an accredited asbestos inspector indicating:
 - a. What suspect materials were present;
 - b. Minimum three (3) samples of each material taken;
 - c. Independent laboratory analysis of each material; positive or negative for asbestos; and
 - d. Copy of completed SCAQMD Rule 1403 notification form.
11. Registered or certified mail receipt from SCAQMD indicating acceptance of notification Form 1403. If asbestos is found, the abatement contractor or the applicant must also submit a completed SCAQMD by registered or certified mail and receipt from SCAQMD indicating acceptance of notification Form 1403.

Note: If asbestos was present, and since all asbestos must be removed prior to the demolition, applicant will then provide a report from a licensed (California State License Board) and registered (Cal/OSHA) asbestos abatement contractor indicating asbestos-containing material was removed, transported and disposed of in a permitted landfill (AQMD telephone number is (909) 396-2336 or (909) 396-2327).